

503 bryan avenue
fort worth, texas 76104



PHONE : 817.348.8102
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realschoolgardens.org

REAL School Gardens is a grassroots gardening program that helps children by supporting elementary school communities as they design, install and sustain outdoor classrooms (gardens). Our mission is to cultivate relationships with elementary school communities to create learning gardens that raise hope, spark imaginations and connect children to nature.

Title: Community Engagement Assistant

Job Description: The Community Engagement Assistant will contribute to deepen existing partnerships and cultivate new community relationships to collaborate with our partner schools. The Community Engagement Assistant will experience the daily operations of a nonprofit and will work closely with the Program Director and Program Coordinator of REAL School Gardens.

Duties may include researching and contacting local business owners, food banks, community organizations, service-learning offices at universities, and other potential partners in the community. The Community Engagement Assistant will assist in tracking potential partners.

Skills: The Community Engagement Assistant must have a passion for REAL School Gardens' mission and be able to represent the organization within the community. Good communication skills, well developed interpersonal intelligence, a positive outlook, organized, and creative thinking are assets for this position. The Community Engagement Assistant must be proficient in Microsoft Word, Excel, and PowerPoint.

If you are interested in this position, please email a cover page and resume to Heather Branham, Program Coordinator at hbranham@realschoolgardens.org.

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Title: Garden Development Assistant

Job Description: The Garden Development Assistant will be responsible for analyzing current permitting processes for structural additions to school gardens as well as researching how to optimize their use in outdoor learning. This individual will experience the daily operations of a nonprofit, develop public speaking skills, and establish relationships with community organizations and individuals. The Garden Development Assistant will work closely with the Program Director and Program Coordinator of REAL School Gardens.

Duties may include researching how to maximize use of rainwater in the school gardens and the permit process for implementing shade structures in school gardens. A presentation to the City Council or Chamber of Commerce may be an opportunity for this individual, as well as ongoing communication with various municipal departments.

Skills: The Garden Development Assistant must have a passion for REAL School Gardens' mission and be able to represent the organization within the community. Good public speaking skills, well developed interpersonal intelligence, organized, positive outlook, and an analytic mindset are assets for this position. The Garden Development Assistant must be proficient in Microsoft Word, Excel, and PowerPoint.

If you are interested in this position, please email a cover page and resume to Heather Branham, Program Coordinator at hbranham@realschoolgardens.org.